

# City Of Torrington

Torrington Parks and Recreation  
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## Coe Memorial Park Committee Meeting Motion Form

<b>Meeting Date:</b>	August 19, 2015	<b>Chairperson:</b>	Marc Trivella
<b>Meeting Location:</b>	Coe Memorial Park Civic Center	<b>Recorder:</b>	Marc Trivella
<b>Meeting – Start Time:</b>	5:05 P.M.	<b>Meeting – End Time:</b>	6:30 P.M.
<i>*Please attach Meeting Agenda for reference.</i>			

<b>Meeting Attendance:</b>	
<b>Marc Trivella</b>	<b>Absent</b>
<b>Lori Chiron</b>	<b>Jen Plasky</b>
<b>Mary Zbell</b>	<b>vacancy</b>
<b>Margaret Keywan</b>	
<b>Mark McEachern</b>	

<b>Motion:</b>	<b>2nd By:</b>	<b># In Favor</b>	<b># Opposed</b>	<b># Abstain</b>	<b>Action - Commission Response</b>
<b>Motion By</b> –Mary Zbell to have chairman Trivella ask Brett Simmons of the possibility of receiving quarterly statements of (itemized) expenditures concerning Coe Memorial Park bills and expenses to better understand the parks operation.	Lori Chiron	5	0	0	The P&R Commission feels that the current financial summary reports that are provided monthly are adequate.
<b>Motion By</b> –Margaret Keywan to have chairman Trivella ask Brett Simmons to consider separating the contracts for the painting and millwork in the restoration of the carriage house.	Mary Zbell	5	0	0	Superintendent Simmons spoke with Chairman Trivella in regards to the rationale about bidding this project as one comprehensive bid.
<b>Motion By</b> – Mary Zbell to recommend that the catch basin triangle follow the suggested plantings from Kim Barbieri to include ornamental grasses and turf.	Margaret Keywan	5	0	0	A design was presented by Still River Gardens at the Walk-through on August 26 <sup>th</sup> and the members in attendance from the Garden Review Committee, P&R Commission, and CMP Committee were pleased with the design proposal.
<b>Motion By</b> --Mary Zbell to have Chairman Trivella contact Mayor Elinor Carbone about our two committee vacancies, seeking her direction to fill them.	Margaret Keywan	5	0	0	Motion Approved.

.....*Explore the possibilities*

<b><u>Motion by-</u></b> Margaret Keywan moved clarify the previous motion (7/15/2015) re Orkin Pest Control, Please forward information about any existing insect problem in the Civic Center and is it safe for children? (as the park is to be chemical free.)	Lori Chiron	5	0	0	This was a one-time service and the problem has since been eradicated.
<b><u>Motion By</u></b> Mary Zbell moved to have Chairman Trivella discuss with and/or arrange to inspect the flag pole condition with Brett Simmons for further investigation.	Margaret Keywan	5	0	0	Superintendent Simmons will look into the flagpole further.
<b><u>Motion By</u></b> – Mark McEachern to adjourn 6:30 PM	Lori Chiron	5	0	0	Motion Approved.

*.....Explore the possibilities*